



CLARK

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Skills Assessment

.SHL.

Clark have invested in the latest software which allows us to identify qualified people based on the jobs skill requirements. These assessments will benefit both clients and candidates in the following areas.

Clients

- Increased efficiency of your recruitment interviewing and selection process
- Better hiring and promotion decisions
- Decreased employee turnover and associated costs
- Allows you to identify strengths and developmental opportunities of potential and current employees
- Assess internal or direct applicants

Candidates

- Identify your strengths and key areas for improvement
- Increase your confidence
- Give more detail on your skill sets and strengths to potential employers
- Improve your skills with tutorials

Below are just some of the skills we can assess.

- Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint
- Typing (speed and accuracy)
- Data Entry
- Accounts Payable / Receivable
- Spelling and grammar
- Arithmetic Reasoning
- Filing & Logic

Assessments can either be conducted in our offices or on a client site.

Cost: €25 per assessment. €70 for 3 assessments.

If you require more information please do not hesitate to contact Clark on 045-881888 or email hello@clark.ie